



**Southeastern New York Library Resources Council  
Minutes of the Board of Trustees Meeting  
Conducted in person at Southeastern on July 17, 2025**

<b>Board Members Present</b>	Becky Albitz, Andy Ashton, Grace Riario, Mary Jo Russell, Kirsten Carter, Beth Zambito, Kristy Lee, Floyd Lattin, Anne Deutsch, Laurie Shedrick
<b>Board Members Absent</b>	Josephine Bloodgood, Ellen Rubin, Kim Hooper
<b>Representing Southeastern</b>	Executive Director Tessa Killian, Finance Manager Liz Gurdin
<b>Call to Order</b>	<b><i>President B. Albitz called the meeting to order at 1:30pm.</i></b>
<b>Approval of the Agenda</b>	B. Albitz requested approval of the meeting agenda. Trustees proposed no amendments.
<b>Approval of Minutes from June 6, 2025</b>	The minutes from the June 6, 2025, meeting were presented to the Board of Trustees. <b><i>The minutes were entered into the record as presented.</i></b>

<b>New Business</b>	
Fiscal Report for May and June 2025	
Trustees were presented with the fiscal reports for May and June. L. Gurdin noted that Southeastern’s fiscal year concluded at the end of June.	
Trustees thanked L. Gurdin for her helpful reports and the notes she provides at each board meeting through the year.	
<b><i>The fiscal reports were filed as presented.</i></b>	
Resolution to Change Authorized Bank Signers	
<b><i>A. Deutsch made a motion to approve the resolution to change authorized bank signers. Seconded by L. Shedrick.</i></b>	
Today’s resolution removes past Treasurer E. Rubin and establishes President B. Albitz, Treasurer K. Lee, and Executive Director T. Killian as authorized signatories for all accounts at Bank of America, JP Morgan Chase Bank, Mid-Hudson Valley Federal Credit Union, NBT Bank, Rhinebeck Bank, Rondout Savings Bank, Sawyer Savings Bank, and Ulster Savings Bank.	
<b><i>B. Albitz called the question. Motion passed.</i></b>	
Informational Items	
To accommodate today’s Board of Trustees strategic planning retreat, informational items were provided to trustees for their independent review. Trustees are invited to contact T. Killian with any follow-up questions.	
Documents provided today:	

- Board of Trustees Lists and Committees: Contact Information, Terms of Office, Board Committees
- Annual Meeting Evaluations
- Letters for the 2024/2025 Audit: Planning and Scope Letter; Engagement Letter from RBT CPAs, LLP
- Advisory Committee Reports
- Planning Committee Report
- Strategic Planning Member Survey Report
- Director's Report

Adjournment

***F. Lattin made a motion to adjourn the Board of Trustees meeting at 1:35pm. Seconded by G. Riario. Motion carried.***

Respectfully Submitted,

Signed by:

*Laurie Shedrick*

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Laurie Shedrick, Secretary

7/30/2025