



**Southeastern New York Library Resources Council  
Minutes of the Board of Trustees Meeting  
April 16, 2015**

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| <b>Board Members Present</b>                 | Merribeth Advocate, Mary Jo Russell, Mary Flad, Robert Hubsher, Rebecca Gerald, Barbara Petruzzelli, Amy Schuler, Duane Watson, Jeannie Stiller, Stephan Macaluso, Laura Streett   |
| <b>Board Members Excused</b>                 | Kari Mack, Cathy Carl, Mary Ellen Leimer   |
| <b>Representing SENYLRC</b>                  | Tessa Killian, Ben Shor  |
| <b>Call To Order</b>                         | B. Petruzzelli called the meeting to order at 9:34 AM.   |
| <b>Moment of Silence</b>                     | In honor of former Executive Director John Shaloiko.   |
| <b>Approval Of Minutes/Motion To Approve</b> | The minutes of the March 19, 2015 meeting were presented. <b><i>D. Watson made a motion to accept the March 19, 2015 minutes. Seconded by M Advocate. Motion carried.</i></b> Trustees discussed requested amendments to the minutes: B. Petruzzelli noted the needed addition of "motion carried" language on the "Bylaws Committee Revisions" motion on page three. R. Hubsher requested that the filenames of meeting materials be labeled with more specificity, to indicate their contents, and that these files be posted for Trustee access further in advance to meetings to better facilitate review. <b><i>M. Flad made a motion to accept the March 19, 2015 minutes as amended. Seconded by R. Gerald. Motion carried with one abstention.</i></b> |

| <b>New/Old Business</b>                 |   |
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| <b>2014/15 Fiscal Report</b>            | B. Shor and T. Killian presented the Revenue and Expenses Previous Year Comparison (July 2014 through March 2015) report. R. Hubsher noted the need to document, in the Board of Trustee Meeting minutes, motions to approve budget line adjustments (in this instance, regarding recent changes to staff salaries). These and other recent budget line adjustments are to be detailed at the next Board of Trustee meeting for approval. |
| <b>Motion</b>                           | <b><i>R. Hubsher made a motion to receive and file the fiscal report. Seconded by R. Gerald. Motion carried.</i></b>  |
| <b>Trustee &amp; Officer Nominating</b> | M. Flad led discussion on the 2015/16 slate of Trustee candidates. Trustees discussed the terms in question, their duration, and their  |

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| <b>Committee—2015/<br/>16 Slate of<br/>Candidates</b> | respective candidates. T. Killian requested updated biographies from candidates to include on the upcoming ballot.  |
| <b>Motion</b>   | <b><i>A. Schuler made a motion to distribute the ballot of candidates to governing members by May 6. Seconded by J. Stiller. Motion carried.</i></b>  |
| <b>Twila Snead Award</b>                              | T. Killian and C.B. Glauda led discussion on the Twila Snead Award. T. Killian proposed the addition of a Lifetime Achievement Award to the Annual Meeting program, in honor of former Executive Director John Shaloiko. The Trustees voiced their approval of this addition.   |
| <b>Annual Meeting<br/>Update</b>                      | T. Killian led discussion on the ongoing Annual meeting preparations. C.B. Glauda led discussion on the fundraising sponsorship packages to be made available to SENYLRC's vendors and business partners, in support of the Annual Meeting. Trustees made suggestions of possible sponsors among relevant, local organizations.   |
|   | <b>Informational Items</b>  |
| <b>Director and Staff<br/>Reports</b>                 | <p>T. Killian led discussion on the director's report. Trustees were updated on the progress of the audit report review by T. Killian, B. Shor, and Tonia Crown, CPA, of <i>Vanacore, DeBenedictus, DiGovanni, &amp; Weddell</i>. Trustees were informed of general building matters, including staff-office changes and upcoming adjustments to the main level floorplan (the removal of cubicle walls). T. Killian informed the Trustees of the conferences that she is scheduled to attend in the coming months, including the I2NY summit in May; A. Schuler and B. Petruzzelli discussed their own involvement in I2NY workgroups and initiatives.</p> <p>T. Killian led discussion on various staff reports and initiatives. Trustees discussed upcoming, SENYLRC-sponsored events including a MarEdit workshop and the Library Freedom Project at Bard College; also discussed were strategies for boosting Lynda.com use among members.</p> |
| <b>President's Report</b>                             | B. Petruzzelli had no report to present to the Board of Trustees this month.  |
| <b>Reports From<br/>Board Members</b>                 | R. Gerald reported on several SLS initiatives, including annual meetings and joint-effort workshops with regional systems. M. Advocate reported on the Mid-Hudson Library System's progress in their "Moving Forward" services review. R. Hubsher led discussion on the upcoming National Library Legislative Day; also led discussion of ongoing RCLS administrative activities including a review of the system's Plan of Service and Direct Access Plan, as well as an update on their adoption of BLUEcloud analytics. M.   |

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|                    | Russell reported an upcoming, Shakespearian event at Vassar Brothers Medical Center. L. Streett reported progress on Vassar College's Director search. |
| <b>Adjournment</b> | <b><i>M. Flad made a motion to adjourn at 11:02pm. Seconded by A. Schuler. Motion carried.</i></b>   |

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**signature redacted  
for privacy**