

## Twila Snead Commitment to Excellence Award: Nomination Form

### **About the nominee:**

Name:

Institution:

*Reminder: The nominee can be a Governing, HRVH, or affiliate member of Southeastern. Organizations that are members of members are eligible. i.e., libraries that are affiliated with the public and school library systems. Confirm your membership at [senylrc.org/member\\_directory](http://senylrc.org/member_directory).*

### **About the nominator:**

Name:

Institution:

Email:

**Please describe the project, library, or individual's achievement by answering as many of the following questions that apply:**

- An overview of the work of the nominee (required).
- How does the nominee provide leadership in the community?
- How has the nominee improved the organization?
- How has the nominee innovated in the field of librarianship?
- How has the nominee enhanced the lives of the value of service for patrons?
- How does the nominee serve the underserved?
- How does the nominee provide a unique service to the community?
- Please outline plans on how the nominee will continue a commitment to excellence in the future.

*Responses to the questions above should be 1-5 pages long, either in sections or narrative format.*

**In addition to the above, please provide the following:**

- A brief career history, current resume, or curriculum vitae (for individuals only).
- A brief description of the library or cultural heritage organization, including the mission (for organizations or programs only).
- Letters of support for the project or individual. (The application must have two letters, no more than three, please.)
- Include a portfolio or supporting documentation with data about your project, library, or achievement.

*Please email the documents no later than **Friday, April 26, 2024**, to:*

Carolyn Bennett Glauda

[carolyn@senylrc.org](mailto:carolyn@senylrc.org)

## **About the Twila Snead Award for Excellence:**

This award recognizes an outstanding library, cultural heritage organization, program, service, or staff member.

*The award is named in honor of Twila Snead, the Medical Library Manager at St. Luke's Cornwall Hospital in Newburgh, NY, for twenty years. Twila was recognized for her exemplary work as a committed, innovative, solo librarian and leader who served her institution with distinction and generously shared her passion, knowledge, and technological skills with colleagues and the wider library community. She was constantly learning, advocating for resources and services, developing her technological expertise, and thinking creatively about advocacy and outreach. Her demonstrated professional commitment, hard work, and dedication to continuous improvement established the framework that inspired this award for excellence in librarianship.*

### **Eligibility:**

This award is for members and affiliate members of Southeastern, including individuals at any staffing level, organizations, or programs created by member organizations.

### **Criteria:**

*Individuals, organizations, or programs must achieve excellence in one or more of the following:*

- Leadership in creating a new or enhanced service model that other libraries or cultural organizations can emulate.
- Improvements in physical facilities that result in better services.
- Creation of an innovative program or collection that enhances the lives of the organization's constituents.
- The development of a program that touches the lives of individuals otherwise underserved by their communities.
- Provision of a service to the community that is not available from any other library, archive, cultural heritage organization, or library system, or that is outside the organization's primary mission or the individual's job description and benefited the community in which the organization resides.

### **The award:**

The recipient(s) will receive a commemorative award crystal at Southeastern's Annual Meeting. Additionally, the recipient's name will be inscribed on a permanent award displayed at Southeastern headquarters. The recipient(s) will be invited to attend the Annual Meeting at no charge and, at their option, make a brief presentation.

### **The Nomination Process:**

- A candidate, organization, or program may be nominated by a co-worker, an individual from the library profession who resides in the region, by a community member served by the organization, or by a Trustee of Southeastern NY Library Resources Council. The nominator does not need to be a member of Southeastern. Self-nominations are accepted and encouraged.

- Nominations will be reviewed by the Southeastern Award Recognition Committee, consisting of the Southeastern executive director, two members from the Board of Trustees representing different library types, and one Southeastern staff member.
- Nomination forms will be available on [senylrc.org](http://senylrc.org).
- The award will be presented at the Council's Annual Meeting in June.

**The Timeframe:**

- Nominations will be accepted until April 26, 2024.
- The Southeastern Award Recognition Committee will announce the award in late May.