

**Southeastern New York Library Resources Council
Minutes of the Board of Trustees Meeting
May 21, 2015**

Board Members Present	Merribeth Advocate, Mary Jo Russell, , Barbara Petruzzelli, Amy Schuler, Jeannie Stiller, Stephan Macaluso, Kari Mack, Laura Streett
Board Members Excused	Cathy Carl, Mary Ellen Leimer, Mary Flad, Robert Hubsher, Duane Watson, Rebecca Gerald
Representing SENYLRC	Tessa Killian, Ben Shor, Patricia Carroll-Mathes
Call To Order	B. Petruzzelli called the meeting to order at 9:39 AM.
Approval Of Minutes/Motion To Approve	The minutes of the April 16, 2015 meeting were presented. <i>M.J. Russell made a motion to accept the April 16, 2015 minutes. Seconded by J. Stiller. One abstention. Motion carried.</i>

New/Old Business	
2014/15 Fiscal Report	B. Shor and T. Killian presented the Revenue and Expenses Previous Year Comparison (July 2014 through April 2015) report. T. Killian notes the approaching end of the fiscal year.
Motion	<i>A. Schuler made a motion to approve budget adjustments as discussed. Seconded by M. Advocate. Motion carried.</i>
Motion	<i>M.J. Russell made a motion to receive and file the fiscal report. Seconded by L. Streett. Motion carried.</i>
Official Designations for FY 2015/16	T. Killian led discussion on proposed "Official Designations for FY 2015/16". Trustees discussed various sections of the document and made note of a suggested adjustment: "Internal Auditor and Financial Clerk Designation 2015-16" mentions responsibilities designated to the Associate Director, a position not currently filled at the council. T. Killian suggested that these responsibilities be delegated instead to the Treasurer, an arrangement that is to be reviewed at the end of the next fiscal year to determine if it is still applicable.
Motion	<i>J. Stiller made a motion to approve suggested changes to Official Designations for FY 2015/16 and to revisit these changes at the end of the fiscal year. Seconded by K. Mack. Motion carried.</i>
Motion	<i>A Schuler made a motion to approve Official Designations for</i>

	<i>FY 2015/16 as amended. Seconded by K. Mack. Motion carried.</i>
Approval of the 2015/16 Officers of the Board	A. Schuler led discussion on the 2015/16 Officers of the Board slate. Trustees discussed minor typographical changes to be made to the document.
Motion	<i>S. Macaluso made a motion to approve the slate of officers as amended. Seconded by L. Streett. Motion carried.</i>
Agreement by Consensus	Trustees agreed by unanimous consensus to adjust the agenda to address “Annual Meeting and Award Update” and “Director and Staff Reports” prior to entering Executive Session to discuss “Budget Proposal for FY 2015/16”.
Annual Meeting and Award Update	T. Killian led discussion on the Annual Meeting and Award Update. Trustees discussed annual meeting logistics as well as details regarding the presentation of the Twila Snead Award and a Legacy Recognition honor for former Executive Director John Shaloiko.
Director and Staff Reports	T. Killian led discussion on the director’s report. Trustees were updated on the progress of the membership’s vote on proposed bylaws changes, as well as other topics including T. Killian’s recent conference attendance. T. Killian led discussion on various staff reports and initiatives, including recent TRAC meeting details and the ongoing effort to vet possible SEAL system replacements.
Motion	<i>S. Macaluso made a motion to enter Executive Session to discuss “Budget Proposal for FY 2015/16” at 10:44am. Seconded by J. Stiller. Motion carried.</i>
Motion	<i>M.J. Russell made a motion to exit Executive Session at 11:45am. Seconded by J. Stiller. Motion carried.</i>
Motion	<i>A. Schuler made a motion to approve the Budget Proposal for FY 2015/16 as presented. Seconded by S. Macaluso. Motion carried.</i>
Recognition of Effort	A. Schuler recognized the exemplary work of Systems Manager Zachary Spalding.
	Informational Items
NLM Community College Grant	P. Carroll-Mathes led discussion on the recently-completed NLM grant, including participant feedback and overall project statistics.
President’s Report	B. Petruzzelli had no report to present to the Board of Trustees this month.
Reports From	M. Advocate discussed open positions in her region. Trustees

Board Members	discussed upcoming workshops and conferences.
Adjournment	<i>K. Mack made a motion to adjourn at 12:02pm. Seconded by S. Macaluso. Motion carried.</i>

Res

**signature redacted
for privacy**

Amy Schuler, Secretary