

Draft, Pending Approval at Next Meeting

SENYLRC Regional Interlibrary Loan Committee

DATE: May 25, 2011

MINUTES AND ACTIONS

Attendees: Jacqueline Ryan, Erin Barnard, Tom Berman, Sarah Canino, Pat Davis, Rebecca Gerald, Amy Haase-Thomas, Beti Horvath, Judy Kuhns, Tara Stohr

Excused: Pat Lackaye

Absent: Celeste Evans

ISSUES DISCUSSED:

- ◆ **Annual review of Regional ILL Code and Procedures** – changes to code must be approved by all of the SENYLRC regional boards, changes to the procedures can be approved by RIC.

- ◆ **Unconference planning**
 - Judy reviewed the Best Practices survey
 - Looking for a location, needs to be a large meeting room with enough room to break-out into small discussion groups
 - MHLS Auditorium
 - Newburgh library
 - Mid-Hudson Forensic
 - Ulster BOCES Conference Center
 - Dutchess BOCES
 - O/U BOCES (Harriman) – concerns with distance
 - SENYLRC
 - Dates
 - Week of October 24th
 - ½ day conference
 - Afternoon for 3 hours, 12:30pm – 3:30pm, attendees will be asked to bring their lunch (brown bag)
 - Last ILL conference there were 25 people
 - Pat said that the Newburgh library has hosted things in the past
 - Topics – reviewed suggestions included in the survey
 - Conference Facilitator – Tom Berman
 - Facilitators will be needed for the break out sections. They will lead discussion, help keep the discussion moving, bring the focus back
 - Pat Davis, Beti Horvath, Tom Berman
 - Recorders

- Erin Barnard & Tara Stohr
- Breakout groups will come back at the end to share
 - Possible discussion group facilitator meeting before the conference
- Target audience – ILL staff and practioners and people who manage ILL
- ◆ SENYLRC Report – Next year Judy will be working on Tuesday and Wednesday and 1.5 hours from home
 - Thank you to Jacqueline for being the chair
 - Thank you to committee members leaving
 - Amy (2nd term ends 2011)
 - Rebecca (running for SENYLRC Board)
 - Erin – accepted a new position as Assistant Director at Grinnell Library, Wappingers Falls

ACTIONS/RECOMMENDATIONS:

- ◆ Amy Haase-Thomas moved to approve the minutes of the December 14, 2010 meeting. Erin Barnard seconded. The motion passed as moved.
- ◆ ILL Code –Tom Berman moved to continue the Regional Interlibrary Loan code with no changes. Sarah Canino seconded. The motion passed as moved.
- ◆ ILL Procedures – Tara Stohr moved to continue the Regional Interlibrary Loan Procedures with the following change to the first line of the first paragraph “– “These Procedures are an agreement to facilitate interlibrary loan processes within the Southeastern region.” Pat Davis seconded. The motion passed as moved.
- ◆ The committee recommended that the unconference be held at Southeastern.

NEXT MEETING: A doodle.com poll will be used to schedule future meetings.

LOCATION: Southeastern

RECORDER: Rebecca Gerald