

HLSP MEETING
at the Library of the Nathan Kline Institute
Orangeburg, NY

February 6, 2007

Present: Frank Appell, Sue Ben-Dor, Patricia Carroll-Mathes (Liaison), Mary Evans, Maryallison Farley, Kathleen Fiola, Miriam Gurowski, Stuart Moss, Mary Jo Russell, Twila Snead

Absent: Margaret Cirillo, Jesse Caudill (attempted to come),

Maryallison called the meeting to order at 9:40 am.

Issues Discussed

1. SENYLRC Brief Updates

The Governor's NYS budget includes the same amount of money for HLSP and MISP as last year. This is good news as it was thought that one time monies from last year would not be included in the budget this year. NYLA is working to include even more money through lobbying and the legislative budget process.

Patricia asked that members send her any suggestions on goals for the next six months by tomorrow. Her list includes visiting each library, support for the Gateway Pages and implementing LinkOut at more hospitals.

Reminder that EFTS statistics need to be sent to SE in a timely manner so that money can be added to the accounts as needed. If there is more activity than usual by a hospital library in a month, SE should be alerted so the EFTS balance can be increased. Patricia was asked to contact the libraries that are having problems with this issue. It was suggested that Kathy or Patricia send a monthly email reminder when monthly EFTS statements are due at SE. The recommendation was made that individual libraries should pay for over charges resulting from lack of reporting.

2. Future CE's & Report

Mary Evans reported on the CE *Searching for Drug and Pharmaceutical Information Online* and handed out a useful chart of the drug approval and monitoring process.

In order to continue learning from each other, suggestions will be solicited for topics of possible group interest. At the next HLSP meeting, members will spend a few minutes brainstorming about ideas that might be shared at future meetings or over lunch.

Miguel Figueroa from the RML can come for a CE covering the nuances of LinkOut and especially setting filters for the My NCBI account and other My NCBI topics. First choice date for this class is Tuesday, March 27 in the afternoon and back up dates were in April. Class will have MLA credits.

Kathy Fiola reported that she contacted Maureen Czujak. Maureen is willing to teach an NLM Gateway Course through the National Training Center after the current training budget period. July or the fall was suggested for a possible CE workshop at SE. Patricia will ask Judy to follow up.

Online CE – Maryallison did a Health Literacy CE through MLA and wanted to discuss reimbursement for MLA online CE. She questioned whether there could be

reimbursement per person or class. There will be further discussion of this topic as there are limited funds and various issues to consider regarding support for out of council CE. Before the next meeting, Maryallison, Mary Evans and Frank will discuss this topic in order to present a response at the next HLSP meeting.

3. MISF Funding and Task Force discussion

Mary Jo outlined the current guidelines. The program priorities have not changed in the new guidelines but the ways in which the money can be spent have expanded. A recommendation was made that there be increased awareness that clinical information can be obtained through the medical libraries and that Loansome Doc access to the medical libraries be expanded to encourage other types of libraries to send requests in to the NNLM network.

In the current budget MISF funds total \$43,000. Of this \$19,000 is reserved for EFTS, even though last year we only spent \$13,000 on EFTS. Over the past five years we have accumulated \$54,000 in unspent MISF funds. MISF funds can now also be used for communication, promotion and training. One possible use of these funds might be to reimburse hospital libraries for providing Loansome Doc service to community libraries on behalf of their patrons. Suggestion was made to put together a brief model of how providing Loansome Doc service to community libraries could work – Sue will provide her model at the next meeting. The HLSP will also compile a list of Loansome Doc providers; each hospital library will determine the scope of its own policy guidelines; SE can continue to offer PubMed searching classes and other programs.

There was also considerable discussion re student demand on hospital libraries, their searching skills and preparation, availability of resources through their home libraries and expectations of students, and teachers or faculty. Concern was expressed regarding academic/school-hospital communication channels and how to accommodate students who have little time & inadequate preparation but may also be potential hospital employees.

4. HLSP Membership & Attendance Policy Review

SE Board reviewed the HLSP Committee structure last year. The Board decided to change that structure since the HLSP is unique as a small group within SE for whom the standard participation guidelines do not work. As a result, the membership policy was restructured for a trial period and includes a detailed attendance policy. Since a final recommendation regarding HSLP committee membership will be brought back to the SE Board and probably submitted for a By Laws change, the language was reviewed by the HLSP Committee. There was consensus that the terminology and wording in the appointment letters seemed too strong. The HLSP Committee requested that Sue and Patricia reword this attendance policy so their changes can be reviewed at the next meeting.

5. Issues regarding Electronic Resource Packages

We have had 95 turnaways from StatRef during January 2007. However, it would cost an additional \$15,000 to add two more concurrent users. There was discussion regarding Ovid books, who would be interested in it and what costs might be involved. CINAHL+ and Comprehensive Nursing and Allied Health databases were reviewed. CINAHL+ has few full text journals, but does have free Nursing CE's and Evidence-Based Care Sheets. There was concern about having too many different e-book systems. A trial for *Comprehensive Nursing & Allied Health* database was requested for March. We will ask to set up the R2 trial again at a later date. DynaMed trial had mixed reviews. Based on limited experience for the group as a whole and some concerns that DynaMed overlaps with coverage by ACP's PIER, it was decided for the present that the Committee would not investigate ordering it.

6. MLA Preview

Sue Ben-Dor discussed the upcoming MLA Annual Meeting, the program and the symposium that she will be on. Reviewed some of the classes and CE's. She urged early registration and especially hotel reservations before April 16th.

7. Gateway Pages

Most of the web pages are completed; Putnam will hopefully be up tomorrow. You can request that a news item be placed on your Home Page for a period of time as long as you write it yourself. Edits could be made on individual hospital pages. Contact Patricia for issues dealing with content and Tessa for technical problems.

8. Medical Library Benchmarking Survey in our region

A survey was suggested for comparative purposes including salary and overall budget for the library. SE has gathered budget information in the past but this did not include salary information. MLA has established benchmarks for libraries. This benchmarking data is not available to non-participants and in the case of the latest data, it is only available at a cost. The April 2006 issue of JLMA has a chart on library budget information. The National Benchmarking data will be reviewed before going further with a regional survey.

9. Next meeting date – Wednesday, June 6th at Southeastern.

Actions/Recommendations

- Minutes: Frank Appell moved and Mary Evans seconded that the minutes of October 31, 2006 meeting be accepted.
- Motion was made by Mary Evans and seconded by Frank Appell that SE send a monthly email to participating libraries regarding sending EFTS statistics; that any hospital that fails to report activity in a timely fashion, should then be responsible for paying low balance or overcharges due to lack of funds in EFTS account.

Minutes by Twila Snead