

*Approved at December 1, 2005 HLSP meeting*

SENYLRC Hospital Library Services Program Advisory Committee  
Meeting Minutes

September 8, 2005

Present: F. Appell, S. Ben-Dor, P. Carroll-Mathes, M. Crillio, M. Evans, M. Farley, K. Fiola, S. Moss, V. Roberts, M.J. Russell, T. Snead.

Excused: J. Caudill            Visiting: M. Gurowsky

Meeting (at Good Samaritan Hospital ) called to Order 9:45 by M. Farley.

1. Minutes for the June 21, 2005 meeting were reviewed and approved.
2. Thanks were given to the Kathy, Mary Jo and Twila of the Marketing Sub-committee for the work that they do and to Frank Appell for his efforts in working with Maryallison Farley to compile the list of 25, 50 and 100 titles for the statewide LWW initiative.
3. New HLSP Committee restructuring was discussed. Two hospitals and their librarian representatives have joined the Committee, Sue Ben-Dor and Mary Evans.
4. Ovid contract negotiations were discussed including how the 25, 50 and 100 titles were compiled and that title suggestions can be made by other Councils. Cost share and subsidies were provided on handouts and there was discussion on apportioning state-funded subsidies by bed size. The time frames of mid- Sept. for final journal lists so Waldo could send out commitment forms by Oct. 1<sup>st</sup> pending receipt of Ovid's full contract in writing, had been agreed upon for renewing the statewide contract. Much still needs to take place. A request was made by Margaret Crillio to look at other options, including ProQuest.
5. Stat!Ref books were reviewed and the recommendations are as follows: Replace the ICU Book with Trauma (Moore) and Natural Standard with Review of Natural Products, both of which will no longer be available (25% discount will be available for those substitute titles). Delete: Basic & Clinical Pharmacology, Family Medicine: Principles and Practice, Internal Medicine and Schwartz's Principles and Practice of Surgery. Add ACS Surgery: Principles and Practice, Infectious Diseases: The Clinician's Guide to Diagnosis, Treatment & Prevention, and Techniques in Musculoskeletal Rehabilitation if newer than 2001, if not, then Therapeutic Modalities for Physical Therapists and if there is enough money, Maternal-Newborn Nursing and Women's Health Care.
6. Gateway Page redesign is still with the designers hired by Southeastern. They are currently working with Chris at SE to create a database that can make any edits to content across all web pages at the same time. Each participating library was again asked to provide library hours and other useful contact information including a digital picture to Mary Jo Russell for incorporation into the redesign.
7. Columbia-Memorial is making progress with its library and will soon have an open house.

8. A review was made by Mary Evans of the HLSP Minimum Criteria document from the perspective of the smaller hospitals in the region. She recommended reducing the minimum hours for the library director/manager from ten to four hours per week. This recommendation was declined by Committee. The Committee felt the document could stand as is because of the clause set forth in Section V. - Failure to Meet the Minimum Criteria. It states that a temporary waiver of the requirements can be requested by a library. Committee members emphasized that Ellenville Hospital is to be commended for providing even a part-time professional librarian at such a small facility. The HLSP Committee made a motion that the Ellenville Hospital Library submit such a waiver for approval to the HLSP and the committee recommendation be reported by the HLSP Manager to the Board of Trustees.
9. A CE report was made with the rescheduling of the Carter McNamera CE classes due to low number of registrations. Future CE classes were discussed. Let SE know if anyone is interested in a PubMed in PDA's class. Sue Ben-Dor suggested that we look into hosting a CE on the Wisser System for Emergency Room physicians, since it especially pertains to bio-terrorism and major disasters.
10. Review of electronic resource usage for hospitals was discussed with handouts of various usage statistics.
11. Reminder that Southeastern is willing to help with setting up LinkOut.
12. Stuart Moss updated us on the Board news regarding the Strategic Planning that Southeastern is doing and the focus group that was created to help in this process. Also he gave a construction update on the Southeastern building, stating that it is ahead of schedule and there are hopes of its completion in mid-October.
13. A reminder to look at and comment on the SENYLRC Matters newsletter.
14. Next meeting date set for December 1, 2005 at Southeastern.

Motions:

1. MOTION to approve the minutes of June 21, 2005 was made by F. Appell and SECONDED by V. Roberts. Motion approved.
2. MOTION to recommend the continuance of a waiver granted to Ellenville Hospital pending receipt of a written waiver request was made by F. Appell and SECONDED by Mary Jo Russell. Motion approved.
3. MOTION to adjourn was made by Mary Jo Russell and SECONDED by Twila Snead.

Respectfully Submitted,

Twila Snead  
HLSP Committee Member