

SENYLRC Continuing Education Committee

DATE: January 11, 2007

MINUTES AND ACTIONS

Attendees: Merribeth Advocate, Janet Caruso, Betsy Cawley, Rebecca Gerald, Susan Kraat, Vivian Milczarski, Judy Fischetti

Excused: Josh Cohen, Leslie Riley, Wendy Swik

ISSUES DISCUSSED:

- ◆ **ILL Conference:** RIC Committee is considering doing this again. Ideas, dates and planning will be finalized after the ILL Task Force makes their recommendations.
- ◆ **Element K:** TRC Committee is considering implementing this online training for the region. Publics would not have to be included as it is funded for them through DLD by Gates Foundation.
- ◆ **Excel and Power Point:** Ian Becker's curriculum for forthcoming training was reviewed.
- ◆ **Supervisory Skills workshop:** Include supervising student workers and volunteers in this program
 - ◆ Suggested title: Getting the Most From Your Library Volunteers and Student Workers
 - ◆ Program structure: 9am-1pm in April-May was suggested. Forum structure was discussed, using area practitioners. Suggestions for speakers were discussed and will be further solicited. Time at the end of the session will be allotted for peer coaching / round-table discussions.
 - ◆ Program format: Check Carter's info for a potential outline structure of the top areas addressed by successful supervisors (should include how to get buy-in / commitment).
 - ◆ Supervisory skills with paid staff will be reserved for another program. Pat Wagner (who will be in the area at the end of September) has a ready-made program on this topic, but the fee is too high to consider at this time. Funding this program through donations was discussed.
- ◆ **Non-credit Course Calendar:** Web Junction's E-Learning Clearing house was reviewed by committee. Consensus of committee is that linking to this will fulfill SENYLRCs commitment to offering an online course listing.
- ◆ **Evaluation Form:** Committee reviewed draft of new form, made a few slight changes and approved the new form for use. Outcome measures may be included in future revisions.
- ◆ **Collection Development workshop:** V. Milczarski attended the program 'Methods Not Madness: Evaluating Collections' sponsored by the Capital District Library Council Coordinated Collection Development Committee. The most relevant components were identified, including the emotional component. Suggested time: fall or before winter break.

ACTIONS/RECOMMENDATIONS:

- ◆ Schedule another workshop presented by Robert Lackie: this will be held before September (committee suggested targeting early June) to take advantage of his discounted price. J. Fischetti will review future topics from the December 11 & 12 workshop evaluations to pick a topic for this.
- ◆ Add wording to program advertisements: Some evaluations had complaints about sharing a computer at sessions. Suggestion to include in the program a note that computer will be shared.
- ◆ Look into hosting a program for school & academic libraries on handling bibliographic citations electronically. Include a good key note speaker and vendor demos on several products NoodleBib, EndNotes & RefWorks).

OTHER MEETING NOTES:

- ◆ Minutes from 11/7/06 meeting were approved.

NEXT MEETING: April 16, 2007

LOCATION: Southeastern

RECORDER: Merribeth Advocate