



**SOUTHEASTERN NEW YORK LIBRARY RESOURCES COUNCIL**

21 S. Elting Corners Rd – HIGHLAND, NEW YORK 12528  
Telephone: 845-883-9065 Fax: 845-883-9483  
<http://www.senylrc.org>

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**TO: Continuing Education Committee**  
**FROM: Cheryl Felmlee**  
**RE: CALL TO MEETING**

The Continuing Education Committee is scheduled to meet:

**DATE: Wednesday, June 14, 2006**  
**TIME: 1:30 pm – 3:30 pm**  
**PLACE: Southeastern New York Library Resources Council**

**Committee Purpose:**

Assess the training needs of librarians and other library staff within the region and develop and organize educational programs for that staff.

**Desired Outcomes:**

- List of CE topics for future programs
- Recommend revised evaluation form

**AGENDA**

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|----|--|---------|
| 1. | Meeting Set-up (CF)                                      | 5 min.  |
| 2. | Minutes from the March 21, 2006 meeting (CF)             | 5 min.  |
| 3. | CE Report (JF)   | 15 min. |
| 4. | Review of evaluation form (CF, JF)                       | 10 min. |
| 5. | Reviewing suggested CE topics and brainstorming (CF, JF) | 30 min. |
| 6. | BREAK  | 10 min. |
| 7. | Blue dot exercise  | 15 min. |
| 8. | Creating a topics list (CF, JF)                          | 25 min. |
| 9. | Meeting wrap-up (CF)                                     | 5 min.  |