



**SOUTHEASTERN NEW YORK LIBRARY RESOURCES COUNCIL**  
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**TO: Continuing Education Committee**  
**FROM: Cheryl Felmlee**  
**RE: CALL TO MEETING**

The Continuing Education Committee is scheduled to meet:

**DATE:** Tuesday, March 21, 2006  
**TIME:** 1:30 pm – 3:30 pm  
**PLACE:** Southeastern New York Library Resources Council

**Committee Purpose:**

Assess the training needs of librarians and other library staff within the region and develop and organize educational programs for that staff.

**Desired Outcomes:**

- Revised evaluation form
- A list of ways to identify potential topics

**AGENDA**

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| 1. | Meeting set-up (CF)  | 5 min.  |
| 2. | Approval of minutes from the January 17, 2006 meeting (CF) | 5 min.  |
| 3. | CE Report (JF)   | 20 min. |
| 4. | CE Planning (JF, CF)                                       | 20 min. |
| 5. | Break  | 10 min. |
| 6. | Program Evaluation (CF, JF)                                | 45 min. |
| 7. | Planning for future CE topics (CF)                         | 10 min. |
| 8. | Meeting wrap-up (CF)                                       | 5 min.  |