

**SOUTHEASTERN NEW YORK LIBRARY RESOURCES COUNCIL
MINUTES OF THE BOARD OF TRUSTEES MEETING
November 15, 2007**

BOARD MEMBERS PRESENT	Muriel Verdibello, Stuart Moss, Mary Jo Russell, Jeff Katz, Marjorie Young, Jon Grennan, Judith McGrath, Barbara Liesenbein, Josh Cohen, Danielle Boyea, Stan Ploszaj
REPRESENTING SENYLRC	John Shaloiko, Pamela Wolven (arrived 9:30; left 10:15)
EXCUSED	David Barnhart, Barbara Durniak
ABSENT	Melinda McKnight, Lynn Miller
CALL TO ORDER	Board president Muriel Verdibello called the meeting to order at 9:32 AM.
APPROVAL OF MINUTES / MOTION	<i>B. Liesenbein moved to accept the minutes of the September 20, 2007 meeting as presented. Seconded by M.J. Russell. Motion Carried.</i>

NEW BUSINESS

TREASURER'S REPORT	P. Wolven reviewed the receipts and expenditures document for all funds from August 1 through November 14, 2007 and the "L" fund report for November 2007.
MOTION	<i>S. Moss moved to accept the Treasurer's Report as presented. Seconded by S Ploszaj. Motion Carried.</i>
REQUEST FOR AUDIT PROPOSALS	J. Shaloiko presented a draft RFP (Request for Proposal) for SENYLRC's yearly financial audit/review process. Attached to the proposal was a list of auditors for consideration. Discussion took place concerning the audit for 2006/07. Discussion also took place on various factors unique to SENYLRC'S audit (e.g, tenant, building ownership). M. Verdibello recommended that Nugent and Hauessler do a review for the 2006/07 fiscal year and use the RFP to identify an auditor for fiscal year 2007/08.
MOTION	<i>J. Katz moved to authorize Nugent and Hauessler, PC to do a review of Fiscal Year 2006/07. Seconded by B. Boyea. Motion Carried.</i>
MISP TASK FORCE UPDATE	M. J. Russell reported that the Hospital Library Services group had trialed 32 OVD e-book titles. Of the 32 titles trialed, 6 titles were chosen. Total cost of the six titles is approximately \$10,000, an increase of \$2,000 from the Board's previously approved total of \$8,000.
MOTION	<i>M. J. Russell made a motion for Board of Trustee approval to increase the allocation from \$8000 to \$10,000 with the additional \$2,000 coming from unexpended MISP funds. Seconded by S. Ploszaj. Motion Carried.</i>
TRUSTEE RESIGNATION	J. Shaloiko announced that S. Ploszaj has submitted his resignation from the Board of Trustees effective immediately. A copy of the letter is included in the Board packet. Discussion followed on filling the vacancy. According to Council by-laws, the new trustee must be within Ramapo Catskill Library System service area. J. Shaloiko and M. Verdibello will follow-up.
MOTION	<i>J. Cohen moved to accept the resignation of Stan Ploszaj. Seconded by J. Katz. Motion Carried.</i>

<p>SENYLRC CONFERENCE ROOM AND MEETING ROOM GUIDELINES</p>	<p>J. Shaloiko presented Guidelines for Use of SENYLRC’s Conference and Meeting rooms and a draft application for use of the meeting rooms for library related groups. There is no cost for library related groups within the region and a charge for out-of-region library groups to use the room; however, there are costs associated with set-up and take down if SENYLRC staff time is required. John also added that a \$5.00 charge for special software installation for each SENYLRC laptop will be charged. A few minor word changes were suggested and accepted.</p>
<p>MOTION</p>	<p><i>B. Liesenbein made a motion to accept the Guidelines for Use of SENYLRC’s conference and meeting policy as revised with minor wording changes. Seconded by J. Grennan seconded. Motion Carried.</i></p>
<p>ANNUAL MEETING</p>	<p>Discussion took place on the location of next year’s Annual Meeting. P. Wolven has contacted the Culinary Institute, including use of the De' Medici room, and June 6, 2008 is currently available. P. Wolven had suggested to J. Shaloiko the possibility of a Hudson River cruise on one of the local cruise lines. J. Shaloiko will investigate both possibilities. J. Shaloiko will also look into potential speakers, including Hudson River photographers, or the possibility of a cooking demonstration if the Annual Meeting is held at the Culinary Institute.</p>
<p>DIRECTOR'S REPORT</p>	<p>J. Shaloiko reported on the Cataloging workshop that took place this month.. Many types of libraries were represented. Participants encouraged Southeastern to pursue the forming of a Technical Service Interest Group. J. Shaloiko announced that SENYLRC is close to instituting a credit card option for paying for services at Southeastern, primarily workshops. PayPal is looking as the best option. SENYLRC is planning two Academic forum workshops; one is on next generation libraries technologies given by Marshall Breeding as keynote speaker. SENYLRC is also looking at a program on information commons, bringing in people from around the country who have implemented this information commons and what experiences they have learned. An ALA book is coming out in February 2008 on this topic. J. Shaloiko reported on the delivery between SUNY – New Paltz and Vassar. The 3R’s councils will be collectively pursuing a joint LSTA application that will result in statewide planning for digitization including newspapers. SENYLRC billing is current with receipt of payments and checks issued within the timeframe established by WALDO.</p>
<p>STAFF REPORT</p>	<p>T. Killian reported on Hudson River Valley Heritage. The Digital Advisory Committee met in September. Two working groups were established at that meeting: one to address the issue of themes and grants and the other to address and publicity. Goals for each working group were discussed. This year SENYLRC is interested in participating in an RBDB grant to provide HRVH participants funds to digitize certain topics. The group suggested the Quadricentennial for the first concentration for possible funding with grants. The focus would be on the 1909 Hudson-Fulton celebration and related themes such the colonial era, immigration and industrialization (topics that would related to the people within the region). J. Palmentiero and T. Killian have completed the Fall 2007 Digitization Basics for HRVH series. Two new potential contributors attended these classes. The newly formed HRVH User’s Group met for the first time this month. Topics for upcoming User’s Group meetings were suggested. Discussion took place regarding various topics related to HRVH data.</p>
<p>PRESIDENT'S REPORT</p>	<p>No report from the President was presented.</p>

COUNCIL COMMUNICATION	J. Shaloiko referred to the communications from NN/LM, CDLC and his thank you letter to Senator Larkin.
ADJOURNMENT	<i>D. Barnhart moved to adjourn the meeting at 11:30 AM. Seconded by J. Katz. Motion Carried.</i>

Respectfully Submitted,

Josh Cohen
Assistant Secretary/Treasurer